

Hastings Lions Club

39<sup>th</sup> Annual Apple Festival

All Vendor Registration Form September 28-29, 2024

By submitting this application, all participants attest that they have read the rules of the Event and agree to abide by all rules and requests of the festival sponsors and location owners.

Name: \_\_\_\_\_

Business /Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Facebook page (so we can "like" you): \_\_\_\_\_

Tax ID # \_\_\_\_\_

Do you use a generator? YES \_\_\_\_\_ NO \_\_\_\_\_

# of Vehicles \_\_\_\_\_

**Do you have liability insurance available to your organization?** Yes \_\_\_\_\_ NO \_\_\_\_\_

If yes, please submit a copy naming the following as additional insured: Hastings Lions Club. If you are a food vendor or other "high risk" vendor, you must also list MDL Brewerton, LLC and 60 US RT 11, LLC. The certificate must be valid for the dates of the festival, including setup. Please contact us if your insurance company charges to name additional insured.

Per insurance regulations, there is to be absolutely **no alcohol** on the premises at any time.

**How did you hear about our Apple Festival?** Please list specific name or paper, TV/Radio station, Website or crafter that referred you: \_\_\_\_\_

**Photos:** Please include a photo of your items, even if you are a returning vendor. The photo may be used for promotional purposes and helps us lay out the field.

Name: \_\_\_\_\_

Describe items you sell: \_\_\_\_\_

We accept Debit and Credit card payments through Venmo at: [hastingslionsclubpayments@gmail.com](mailto:hastingslionsclubpayments@gmail.com)

If paid by mail:

Inside Tent Space \_\_\_\_\_ 8x10 Sat-Sun x \$100. = \_\_\_\_\_ total due

Crafter (or extra non-profit) # of spaces (12x12) \_\_\_\_\_ x \$75.00 = \_\_\_\_\_ total due

Commercial, Independent Rep or Food spaces\* outside # \_\_\_\_\_ x \$175.00= \_\_\_\_\_ total due

**\*Please indicate size needed: \_\_\_\_\_ 10x10 \_\_\_\_\_ 10x20 \_\_\_\_\_ 20x20**

**Food Vendors Must List Your Exclusive Item:** \_\_\_\_\_

Non-Profit spaces outside Sat & Sun (12x12) \_\_\_\_\_ x N/C

#Extra Discounted Vendor Vehicle Entry Passes (2 free included with space fee) \_\_\_\_\_ x \$3.00= \_\_\_\_\_

Voluntary or Sponsor Donation: \$ \_\_\_\_\_

**Total Amount due with application:** \$ \_\_\_\_\_

Referral Incentive: If you refer another paid crafter or commercial vendor to our Apple Festival, we will refund \$10 of your space cost on the day of the Apple Festival. The referred person MUST list you on their application. Feel free to pass out our application and general info at other shows.

All Food Vendors are required to get a permit from the Oswego County Health Dept. 315-349-3557.

You are not allowed to give out certain types of free samples without a permit. Food Vendors will pay an additional 10% of gross proceeds at the end of each day of the festival. Please make a check or money order payable to : Hastings Lions Club and return to: Hastings Lions Club at PO BOX 666, Central Square, NY 13036. For more information, please text or call Denise at 315-243-3337. Please "Like" our Facebook page : <https://www.facebook.com/CentralSquareAppleFestival>

Office Use:

Rec'd: \_\_\_\_\_ \$ \_\_\_\_\_ DB \_\_\_\_\_ LD \_\_\_\_\_ CL \_\_\_\_\_ CF \_\_\_\_\_ PIC \_\_\_\_\_ FB \_\_\_\_\_ ENV \_\_\_\_\_ Passes: \_\_\_\_\_

Hastings Lions Club 39<sup>th</sup> Annual Apple Festival

Waiver of Liability and Hold Harmless Agreement

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1. In consideration for receiving permission to participate in the Hastings Lions Club’s Apple Festival (“Event”) from September 28<sup>th</sup> through September 29<sup>th</sup> 2024, I hereby release, waive, discharge and covenant not to sue the Hastings Lions Club, Lions Club International, the Town of Hastings, County of Oswego, Reymore Chevrolet, 60 US RT 11, LLC, MDL Brewerton, LLC, Glenn Donnelly, Donnelly Partners, LLC, Central New York Raceway Park, or any property owner that may allow us to use their premises or equipment, or any of their officers, members, servants, agents and employees (hereinafter referred to as “releasees”)from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or relating to any loss, damage or injury, including death, that may be sustained by me, or to any property belonging to me, whether caused by the negligence of the releasees, or otherwise, while participating in the Event, or while in, on or upon the premises where the Event is being conducted, while in transit to or from the premises, or in any place or places connected with the Event. If I am signing this on behalf of an organization, I attest that I have authority to do so, and agree that my signature covers all persons involved with the festival on our behalf.
2. I am fully aware of risks and hazards connected with being on the premises and participating in the Event, and am fully aware that there may be risks and hazards unknown to me connected with being on the premises and participating in the Event, and I hereby elect to voluntarily participate in the Event, to enter upon the above named premises and engage in activities knowing that conditions may be hazardous, or may become hazardous or dangerous to me and my property. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by me, as a result of my being a participant in the Event, whether caused by the negligence of releasees or otherwise.
3. I further hereby agree to indemnify and save and hold harmless the releasees and each of them, from any loss, liability, damage, or costs, including reasonable attorney’s fees and expenses, they may incur due to my participation in the Event, whether caused by the negligence of any or all of the releasees, or otherwise.
4. It is my express intent that this Release shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representative, if I am deceased, and shall be deemed as a Release, Waiver, Discharge and Covenant Not to Sue the above named releasees.

In signing this release, I acknowledge and represent that:

- A. I have read the foregoing release, understand it, and sign it voluntarily as my own free act and deed.
- B. No oral representation, statements, or inducements, apart from the foregoing written agreement, have been made.
- C. I am at least eighteen(18) years of age and fully competent ; and
- D. I execute this release for full, adequate and complete consideration fully intending to be bound by the same.

In witness whereof, I have herunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Participant: \_\_\_\_\_ Signature \_\_\_\_\_

Name & Organization \_\_\_\_\_

Witness Name \_\_\_\_\_ Signature \_\_\_\_\_

Hastings Lions Club

39<sup>th</sup> Annual Apple Festival

Vendor General Information September 28-29, 2024

Location: Brewerton Speedway Directions are available on our website.

Hours: Saturday 9/28 9-6; Sunday 9/29 9-4

No raffles or free drawings are allowed unless specifically approved by the Hastings Lions Club prior to the festival.

All Vendors must follow all rules and requests of the committee.

Crafter Spaces: Crafter spaces 12'x12' space and cost is \$75.00 for both days. Crafter application deadline is 8/15/24.

Vendors that wish to donate to our vendor raffle, please drop off at the vendor registration table when you enter, at the Sponsor/Donation raffle table on Friday or give to your Lions Club helper to deliver.

Vehicle Entry Passes: 2 vehicle admission passes for Sat & Sun are included with your paid space fee. Extras may be purchased for workers or volunteers for \$3 each. We reserve the right to limit the number of extra passes purchased.

Non-Profit: Local non-profit groups are given one space at no charge. The fundraising event chosen must be approved by the committee. Additional/oversized non-profit spaces may be purchased at crafter fees.

Commercial/Independent Consultant Vendor Spaces: Spaces are up to 20'x20' outside or in your own tent. Please mark the amount of space you require on the application form. Cost is \$175 for both days. Applications must be postmarked by 8/15/24; however, spaces WILL NOT BE HELD PAST 7/1/24 for Independent Consultants. We only allow one of each Independent Consultant Party Plan to attend each year, so if you do not register by 7/1/23 you MAY LOSE YOUR SPACE.

Food Vendor Spaces: Food vendor spaces are up to 20'x20'. Cost is \$175 for both days plus 10% of gross proceeds payable to Denise each day. Applications must be postmarked by Aug 1, 2024; however, EXCLUSIVE ITEMS and SPACES WILL NOT BE HELD PAST July 1, 2024. Each food vendor must name their EXCLUSIVE AND UNIQUE ITEM on their application. All items must receive final approval from the committee after all applications are received.

Bad Check Fees: Any check returned unpaid from a bank will be charged an additional \$25 fee.

Parking: Our location allows easier access for vehicles, and we may be able to allow you to drive closer to your space, weather permitting. Please quickly unload your vehicle and then move to the designated parking area before setting up your space.

Insurance: All vendors are encouraged to provide their own insurance. We cannot be responsible for losses. Vendors and organizations with insurance are required to submit a copy of their insurance naming the following as additional insured: Hastings Lions Club, Lions Club International, Town of Hastings, County of Oswego, MDL Brewerton, LLC, 60 US RT 11, LLC, Glenn Donnelly, Donnelly Partners, LLC,. Please contact us if your insurance charges to add additional insured.

Hold Harmless: All participants must sign and submit the Hold Harmless Agreement with the application.

Restrictions: No religious or political solicitation is allowed.

Cleanup: All vendors are responsible for cleaning up their own areas on Sunday night. This includes taking your garbage to our dumpsters. Cardboard needs to be flattened and put in the recycling dumpster located near the end of the ride area. Any vendor not properly cleaning their area by Sunday night will be charged a minimum of \$100 if we have to clean up your area on Monday morning. Rental tents may be delivered on Tuesday and must be picked up on Monday morning Sept 30<sup>th</sup>,2024.

“Like” us on Facebook at <https://www.facebook.com/CentralSquareAppleFestival>

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# Hastings Lions Club 39<sup>th</sup> Annual Apple Festival Vendor Information

**September 28-29, 2024**

**Please read ALL the information on both sides of this letter so you are familiar with our procedures.**

If you have any crafter or vendor questions, please contact Denise at 315-243-3337. Text is faster.

First and foremost, if you use a tent, be prepared to use weights instead of stakes to secure your tent.

The main entrance to the Brewerton Speedway will be closed for entrance. You will enter approximately 0.4 miles north of the Speedway at 154 US Route 11. Setup begins Friday at 10am. Included with this letter is your vendor pass. This pass **MUST** be visible on the front driver side as you enter the festival, or you will be charged the \$5/carload entry fee. The first time you arrive, you will need to stop at the registration tent to check in. At that point, you will be given your space number and a volunteer will show you to your space. On Saturday and Sunday mornings, vendors that have previously signed in may stay in the right lane on the back roadway and go directly to their space without volunteer assistance. On Saturday and Sunday, you may drive to your space prior to 8am. If it is after 8am, you will be parked in the public parking at the entrance drive. There may be shuttles available to assist you in getting you to your space.

**All festival field roadways are one way.** You will always **park on the right and pass on the left.** Please keep the left lanes open to allow for proper traffic flow. Once you *unload your vehicle, please move your vehicle to the parking area.* Vendor parking is in the gated pit area. You can then return to your space to finish setting up. Remember to **drive carefully and watch for children** that may be in the area.

**No Vendors will be allowed to use the handicap or customer parking areas.** Space in that area is limited and needs to be reserved for customers. Vendor parking is near the main Brewerton Speedway entrance, the fenced in area. During the festival, you will be allowed to leave that area and go directly to US Route 11. If you are returning that same day, you will need to park in the public parking area by entering at 154 US Route 11.

This is our main fundraiser and part of our efforts is to hold a raffle. We especially appreciate donations for this from our vendors. If you plan *on donating a gift* for our raffle table, please drop it off at the registration table when you sign in on Friday or Saturday morning. We appreciate your voluntary donations, and the earlier we receive them, the easier it is for us to organize that area. If you have a business card, please submit it with your item so people that admire it will know where to find you to make a purchase on the field.

As you sign in on Friday or Saturday, you will receive the 2024 Apple Festival Application package. **If you sign up and pay for next year before Sunday afternoon, you will be entered into a drawing for a free space at the 2024 Apple Festival.** If the winner is a non-profit organization with free space, we will donate the crafter space fee to that organization. Please give your completed application, the signed hold harmless agreement and the space fee if applicable, to your crafter helper prior to Sunday afternoon. You

will be issued a signed receipt for your paperwork and payment. If you are a direct sales representative, food vendor, non-profit or a vendor that has a special item, please give us your application to reserve your space for next year. **If we do not have your application by the appropriate deadline, you will lose your space if someone else applies for it.**

**There will be 3 ATM's available during the festival, one by the entrance, one by the food vendors, and one by the rides.**

**Portable toilets are available throughout the field, and full restroom facilities are available in the (Speedway food court area) near the racetrack.** Two stalls are marked for vendor priority, so there is seldom a wait.

We have two sets of **garbage dumpsters**. There is a large one on the right side of the road near the back of the field and there is also a garbage dumpster and a cardboard recycling dumpster near the tree line on the west side of the field. **Please break down cardboard before disposing to save dumpster space. Please do not place your setup or tear down garbage in the round trash bins on the field.**

**FOOD VENDORS: No electricity is available.** Food vendors that are near the fenced in area (Speedway food court) may have access to **potable water via a water tree**. Please **bring enough hose** to reach your space or arrange to share with a neighboring vendor.

**Vendors with grease or drips MUST place a fire-resistant barrier underneath their cooking/prep areas so it does not drip onto the area below. ALL grease must be disposed of properly or taken home with you. Vendors that do not clean up their area will be charged a minimum \$100 cleanup fee.**

Closing Procedures for Sunday:

At 4pm on Sunday, Lions will be on the field with a new pass – aka “**The Golden Ticket**” that will allow you to bring a vehicle onto the field. Your site **must be completely packed and ready to load into your vehicle before a pass will be given to you**. The only exception to this policy will be if it is raining, then tents may be left erected to protect your items. **Once the festival has closed**, you will line cars up on the back road at the festival entrance (where you enter each day). **The Police officer in charge will assess the pedestrian traffic and decide when it is safe to allow vehicles to enter the festival area. Please be patient as our customers leave the festival.**

**All traffic is one way around the field. After loading, you will exit through the marked designated areas, leaving through the main speedway entrance next to the pit area.**

Thank you for your attendance. None of this would be possible without you!

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