

Lioness Club of Central Square

29th Annual Apple Festival

September 29 & 30, 2012

Crafter, Commercial Vendor & Non-Profit General Information & Rules

We're moving to a more spacious location, and have expanded our hours to provide you more selling time for the same price. In addition, the rides will be open on Friday evening to start the festivities early.

Location: Route 11 South, Central Square, NY 13036 Directions are available on our web site.

Hours: 9:00 am - 6:00 pm Saturday and 9:00 am – 5:00 pm Sunday

Credit Cards Accepted: We now have the capability to accept credit cards for application fees.

Online Applications Available: You can now fill in and send your application and payment electronically from our website. A convenience fee will be applied to all online and telephone payments.

Set Up: Crafters, Commercial Vendors and Non-Profit Organizations are encouraged to set up on Friday, September 28th, from 10am until 7:00 pm, and on Saturday between 7:00 am and 8:00 am. No one will be allowed to drive in to set up after 6:30 pm on Friday, or after 8:00 am on Saturday and Sunday. Please check in at the registration area to be directed to your space. All vehicles must be moved to the designated parking areas by 8:30 am and will not be allowed to re-enter until after the festival closes. Additionally, please remember the following:

There is no electricity available. If you are using a generator, please note it on your application.

Participants must provide their own tables and chairs.

All vendors must follow all rules and requests of the committee.

No raffles or free drawings are allowed unless specifically approved by the sponsor prior to the festival.

Crafter Spaces: Crafter spaces are 8' x 10' inside our tent, and 12' x 12' outside. Inside spaces are \$80 for both days/\$82.50 online. Outside spaces are \$65.00 for both days/\$67.00 online.

Bad Check Fees: Any check returned unpaid from a bank will be charged an additional \$25 fee.

Application Deadline: Crafter, vendor, and non-profit applications must be **postmarked by Wednesday, 8/22/12.** All late applications, if approved by the committee, will be charged an additional **\$25 late entry fee**, which must be paid at the time of registration.

Commercial Vendor Spaces: Spaces are up to 20' x 20' outside or in your own tent. Please mark the amount of space you require on the application form.

Commercial Vendor Cost: \$175 for both days/\$180.40 online; Food vendors will pay an additional 10% of gross proceeds, payable at the end of each day, and must have a permit from the Oswego County Health Department (315-349-3557). Food vendors must have a fire extinguisher easily accessible in their area.

Parking: Our new location will allow easier access for vehicles, and we may be able to allow you to drive closer to your space, weather permitting. Each vehicle will have twenty minutes to unload, and should then be moved to the designated parking area before setting up your space.

Insurance: Crafters, Commercial Vendors and Non-Profit organizations are encouraged to provide their own insurance. We can not be responsible for losses. **Vendors and non-profit organizations with insurance are required to submit a copy of their insurance naming the following as additional insured: Lioness Club of Central Square, Central Square Lions Club, Lions International, Town of Hastings, Village of Central Square, Reymore Chevrolet, Central Square Central School District, Donnelly Partners LLC, Central New York Raceway Park, Inc.**

Hold Harmless: All participants must sign and submit the Hold Harmless Agreement with the application.

Crafts: All crafts must be homemade. If you are not displaying and selling homemade items, you are considered a commercial vendor. If you have any questions, please call us prior to submitting your application.

Non-Profit: Local non-profit groups are given one space at no charge, but the fundraising event chosen must be approved by the committee. No religious or political solicitation is allowed.

Cleanup: **All vendors are responsible for cleaning up their own areas. This includes taking your garbage to our dumpsters. Cardboard needs to be flattened and put in the recycling dumpster.**

ATM: The sponsor will provide an ATM. No other ATMs are allowed.

For further information, please contact us at info@CentralSquareAppleFestival.com, check out our web site located at www.centalsquareapplefestival.com, find us on Facebook under Lioness Club of Central Square Apple Festival, call Ellen at 315-675-8232 or Denise at 315-668-3918.

**Lioness Club of Central Square 29th Annual Apple Festival
Crafter, Vendor & Non-Profit Registration Form
September 29 & 30, 2012**

By Submitting this application, all participants attest that they have read the Rules of the Event, and agree to abide by all rules and requests of the festival sponsors and location owners.

Name: _____

Business or Organization Name: _____

Street/City/State/Zip: _____

E-Mail Address: _____

Phone including area code: _____

Tax ID #: _____ Vehicle License Plate #: _____

Do you have liability insurance available to your organization? ___ Yes ___ No. If yes, please check the web site at: www.centralsquareapplefestival.com or contact the Lioness Club of Central Square for a list of additional insured, and fax or e-mail a copy of your certificate when the new policy is issued.

How did you hear about our Apple Festival? Please list specific name of paper, TV station, Radio, or crafter that referred you: _____

Describe items you sell: (Please attach picture of your crafts. If all of your items are not handmade, you are considered a Commercial Vendor): _____

Local Non-Profit Organizations please describe the activity you would like to do at the Festival:

We are now able to accept Pay Pal and credit card payments on our web site at www.centralsquareapplefestival.com . A convenience fee is added to all online or telephone payments.

| | IF PAID BY MAIL: | IF PAID ONLINE: | DATE: |
|---|------------------------|---------------------------------|-----------|
| # Crafter 8x10 spaces in our tent Sat & Sun | ___ x \$80 = \$ _____ | ___ x \$82.50= \$ ___ on _____ | |
| # Crafter 12x12 spaces outside Sat & Sun | ___ x \$65 = \$ _____ | ___ x \$67.00= \$ ___ on _____ | |
| # Commercial spaces outside Sat & Sun* | ___ x \$175 = \$ _____ | ___ x \$180.40= \$ ___ on _____ | |
| Late application fee if postmarked after 8/22/12 | ___ x \$25 = \$ _____ | ___ x \$25.80= \$ ___ on _____ | |
| Non-Profit Space 10 x 10 (both days) | ___ x N/C** | ** | |
| Voluntary Donation: | \$ _____ | \$ ___ on _____ | |
| Total amount due with application | \$ _____ | \$ ___ on _____ | |
| Commercial Vendors please mark space size needed: | ___ 10x10 | ___ 10x20 | ___ 20x20 |

Referral Incentive: If you refer another paid crafter or commercial vendor to our Apple Festival, we will refund \$10 of your space cost on the day of the Apple Festival. The referred person MUST list you on their application. Feel free to pass out our application and general info at other shows.

Per insurance regulations, there is to be absolutely no alcohol on the premises at any time.

All Food Vendors are required to get a permit from the Oswego County Health Dept. Please contact them at 315-349-3557. You are not allowed to give out free samples without a permit. *Food Vendors will pay an additional 10% of gross proceeds at the end of each day of the Festival.

There will be a \$25 charge for any returned check.

Please make check or money order payable to: Lioness Club of Central Square, and return by 8/22/12 to: P.O. Box 666, Central Square, NY 13036. For more information please call Ellen at 315-675-8232 or Denise at 315-668-3918, or e-mail info@centralsquareapplefestival.com. You can also "like" our Facebook page under Lioness Club of Central Square Apple Festival.

**Lioness Club of Central Square 29th Annual Apple Festival
WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT**

1. In consideration for receiving permission to participate in the Lioness Club of Central Square's Apple Festival ("the Event") from September 29th through September 30th, 2012, I hereby release, waive, discharge and covenant not to sue the Lioness Club of Central Square, the Lions Club of Central Square, the Village of Central Square, the Town of Hastings, the County of Oswego, Reymore Chevrolet, Central Square Central School District, Glen Donnelly Partners, LLC, Central New York Raceway Park, or any property owner that may allow us to use their premises or equipment, or any of their officers, members, servants, agents and employees (hereinafter referred to as "releasees") from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or relating to any loss, damage or injury, including death, that may be sustained by me, or to any property belonging to me, whether caused by the negligence of the releasees, or otherwise, while participating in the Event, or while in, on or upon the premises where the Event is being conducted, while in transit to or from the premises, or in any place or places connected with the Event. If I am signing this on behalf of an organization, I attest that I have authority to do so, and agree that my signature covers all persons involved with the festival on our behalf.

2. I am fully aware of risks and hazards connected with being on the premises and participating in the Event, and I am fully aware that there may be risks and hazards unknown to me connected with being on the premises and participating in the Event, and I hereby elect to voluntarily participate in the Event, to enter upon the above named premises and engage in activities knowing that conditions may be hazardous, or may become hazardous or dangerous to me and my property. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by me, or any loss or damage to property owned by me, as a result of my being a participant in the Event, whether caused by the negligence of releasees or otherwise.

3. I further hereby agree to indemnify and save and hold harmless the releasees and each of them, from any loss, liability, damage or costs, including reasonable attorneys fees and expenses, they may incur due to my participation in the Event, whether caused by the negligence of any or all of the releasees, or otherwise.

4. It is my express intent that this Release shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representative, if I am deceased, and shall be deemed as a Release, Waiver, Discharge and Covenant Not to Sue the above named releasees.

In signing this release, I acknowledge and represent that:

- A. I have read the foregoing release, understand it, and sign it voluntarily as my own free act and deed;
- B. No oral representation, statements or inducements, apart from the foregoing written agreement, have been made;
- C. I am at least eighteen (18) years of age and fully competent; and
- D. I execute this Release for full, adequate and complete consideration fully intending to be bound by same.

In witness whereof, I have hereunto set my hand this ____ day of _____, 20__.

Participant Signature: _____

Name & Organization Printed: _____

Witness: _____

Witness Name Printed: _____